



Clyde Gateway Procurement Strategy Annual Report 2021/22



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Section 1

1.1 Introduction / Executive Summary

Clyde Gateway comprises Clyde Gateway URC (CGURC) a charity limited by guarantee and Clyde Gateway Developments Limited (CGDL) a trading subsidiary limited by shares. Procurement is undertaken by both companies and both are referred to in this document. This report covers the financial year 2021/22.

The overarching purpose of Clyde Gateway's Procurement Strategy is to support the delivery of high quality projects that offer value for money, and in a sustainable way, take account of, best practice, Scottish Government and EU procurement legislation.

Over the period of the report, Clyde Gateway made 23 contract awards via Public Contracts Scotland (PCS) of which 15 were above £50,000. 11 were works contracts of which three were over £2m. There were no procurements over the works threshold of £5.336m including VAT / £4.447m excluding VAT.

Much of Clyde Gateway's activity is in construction and construction related activity and all the awards were within these categories. The works contracts over £2m comprised:

- Shawfield Riverbank Stabilisation works - £2.81m
- Dalmarnock Phase 4 - Enabling Infrastructure - Colvend and Solway St - £2.46m
- Cuningar Loop Forest Park - £2.12m

In construction related activity three frameworks for use by Clyde Gateway were tendered and awarded. The frameworks and estimated values are:

- Property Consultants Services Framework – Estimated Value £300,000
- Clyde Gateway Landscape Maintenance 2021 – 2024 Estimated Value £250,000
- Property Management Contract Estimated Value £181,000

Within the regulated procurements Clyde Gateway awarded contracts to seven unique suppliers of which six were SMEs from a cross section of built environment suppliers. A further eight unique suppliers, all SME's, were awarded non regulated contracts below £50,000.

Over the period of the report the Scottish Government published SPPN 8/2021 advising new procurement thresholds and the inclusion of value added tax (VAT) in calculating the estimated value of contracts from 1 January 2022. With most procurements progressing before this date the values stated in the report are excluding VAT. Only five procurements, all via Quick Quote, were progressed after the publication date of the note with a total value of £272,801 of which two were regulated.

Over the period of the report and despite the challenging conditions because of the Covid 19 pandemic Clyde Gateway maintained procurement to a high standard in line with its strategy and regeneration objectives.

1.2 Regulated Procurements

Over the financial year 2021/22 15 regulated procurements were undertaken across CGURC and CGDL. These were contracts where the value was more than £50,000. Within this number six were services contracts over £50,000.

The total value of regulated procurement awards was £9,660,792. A further £240,841 in non-regulated procurements were awarded administered and awarded via PCS.

1.3 Compliance

Over the period 2021/22 all 15 regulated procurements were classified as compliant.

No regulated procurements were classified as non-compliant.

There were no procurement challenges. That is a procurement or legal challenge from a supplier requiring Clyde Gateway to reconsider or set aside a contract.

1.4 Community Benefit

Clyde Gateway is committed to Delivering Best Practice community benefits regardless of the scope and value of the procurement.

Over the period of the report highlights included two jobs filled by Priority Groups and eight qualifications achieved. Much of Clyde Gateway's work is directly influenced by our communities and through Community Benefit a further 13 interventions were achieved in community enhancement, skills, and training.

1.5 Supported Businesses

The volume of Clyde Gateway's procurement and contracts in construction and construction related has limited the capacity of Clyde Gateway to be contracted with supported businesses in regulated procurements

No supported businesses were awarded contracts over the reporting period.

1.6 Forward View

Over the period of 2022/23 Clyde Gateway will seek to maintain its procurement to a high standard in regulated and non-regulated procurement.

At the time of this report around 22 procurements with a value of £13.5m are anticipated during the 2022/23 financial year across construction and construction related activities but this will be significantly dependent on grant awards received, including potential awards from the UK Levelling Up Fund, which may materially change the procurement scope.

Efforts to secure awards to supported businesses will be further considered.

Measures to accurately quantify payment performance will also be considered. Clyde Gateway pays valid, undisputed invoices 30 days from receipt. The percentage data within the return does not fully take account of invalid invoices including credit notes, signed contracts to authorise PO's or invoices received late.

Annex A – Annual Procurement Report

Annual Procurement Report template

[NOTE: reference to contract is also to be construed as meaning a framework agreement]

1. Organisation and report details	
a) Contracting Authority Name	Clyde Gateway
b) Period of the annual procurement report	April 2021 – March 2022
c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? (Yes / No)	Yes
2. Summary of Regulated Procurements Completed	
a) Total number of regulated contracts awarded within the report period	15
b) Total value of regulated contracts awarded within the report period	£9.660,792
c) Total number of unique suppliers awarded a place on a regulated contract awarded during the period	7
i) how many of these unique suppliers are SMEs	6
ii) how many of these unique suppliers how many are Third sector bodies	0
3. Review of Regulated Procurements Compliance	
a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy	15
b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy	0
4. Community Benefit Requirements Summary	
Use of Community Benefit Requirements in Procurement:	
a) Total Number of regulated contracts awarded with a value of £4 million or greater.	0
b) Total Number of regulated contracts awarded with a value of £4 million or greater that contain Community Benefit Requirements.	0
c) Total Number of regulated contracts awarded with a value of less than £4 million that contain a Community Benefit Requirements	10

Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:

d) Number of Jobs Filled by Priority Groups (Each contracting authority sets its own priority groups)	2
e) Number of Apprenticeships Filled by Priority Groups	0
f) Number of Work Placements for Priority Groups	0
g) Number of Qualifications Achieved Through Training by Priority Groups	8
h) Total Value of contracts sub-contracted to SMEs	0
i) Total Value of contracts sub-contracted to Social Enterprises	0
j) Total Value of contracts sub-contracted to Supported Businesses	0
k) Other community benefit(s) fulfilled	13 community enhancement, skills training etc

5. Fair Work and the real Living Wage

a) Number of regulated contracts awarded during the period that included a Fair Work criterion.	0
b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period.	0
c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated contract awarded during the period.	5
d) Number of unique suppliers who have signed up to the Scottish Business Pledge and were awarded a regulated contract awarded during the period.	1

6. Payment performance

a) Number of valid invoices received during the reporting period.	1,912
b) Percentage of invoices paid on time during the period ("On time" means within the time period set out in the contract terms.)	72%
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains.	0
d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts.	0

7. Supported Businesses Summary

a) Total number of regulated contracts awarded to supported businesses during the period	0
b) Total spend with supported businesses during the period covered by the report, including:	0
i) spend within the reporting year on regulated contracts	0
ii) spend within the reporting year on non-regulated contracts	0

8. Spend and Savings Summary

a) Total procurement spend for the period covered by the annual procurement report.	£15,632,228
b) Total procurement spend with SMEs during the period covered by the annual procurement report.	£4,740,008
c) Total procurement spend with Third sector bodies during the period covered by the report.	0
d) Percentage of total procurement spend through collaborative contracts.	0
e) Total targeted cash savings for the period covered by the annual procurement report	N/A
i) targeted cash savings for Cat A contracts	N/A
ii) targeted cash savings for Cat B contracts	N/A
iii) targeted cash savings for Cat C contracts	N/A
f) Total delivered cash savings for the period covered by the annual procurement report	N/A
i) delivered cash savings for Cat A contracts	N/A
ii) delivered cash savings for Cat B contracts	N/A
iii) delivered cash savings for Cat C contracts	N/A
g) Total non-cash savings value for the period covered by the annual procurement report	N/A

9. Future regulated procurements

a) Total number of regulated procurements expected to commence in the next two financial years	40
b) Total estimated value of regulated procurements expected to commence in the next two financial years	£27,000,000

NOTES

- Reference to contract is also to be construed as meaning a framework agreement.
- Please provide exact figures wherever possible, rather than estimations.
- Please distinguish between the '0' value and where information is either not recorded or not available.

1. Organisation and report details

- a) Enter the name of the contracting authority to which the report refers.
- b) Enter the actual period of the report (for example, 101 April 18 to 31 March 19 or 1 August 18 to 31 July 19.)
- c) Has the report been prepared because there is a requirement to do so under Section 18 of the 2014 Act?

2. Summary of regulated procurements completed

- a) This is the total number of all regulated contracts that were awarded during the reporting period as a result of regulated procurements.
- b) This is the total estimated value (excluding VAT) of all regulated contracts that were awarded during the reporting period as a result of regulated procurements.
- c) This is the total number of unique suppliers that were awarded a place on a regulated contract which was awarded during the reporting period. (where a supplier has been awarded more than one framework, or contract only one instance should be recorded).
 - i) Number of unique SME suppliers that were awarded a place on a contract awarded during the reporting period. (An SME means an enterprise which employs less than 250 staff.)
 - ii) Number of unique Third sector suppliers that were awarded a place on a contract awarded during the reporting period.

3. Review of regulated procurements compliance

- a) Total number of regulated contracts awarded within the reporting period that complied with the commitments and policies set out in your corporate procurement strategy.
- b) Total number of regulated contracts awarded within the reporting period that did not comply with commitments and policies set out in the corporate procurement strategy.

4. Community benefit requirements summary

- a) Total number of individual regulated contracts awarded within the reporting period with a value of £4 million or greater.
- b) Total number of individual regulated contracts awarded within the reporting period with a value of £4 million or greater that contain Community Benefit requirements.
- c) Total number of regulated contracts with a value of less than £4 million that contain that contain Community Benefit requirements.
- d) Total number of jobs filled by individuals within a priority group during the period of the report.
- e) Total number of apprenticeships filled by priority groups during the period of the report.
- f) Total number of work placements delivered for priority groups during the period of the report.
- g) Number of qualifications achieved during the period of the report through training by priority groups.
- h) Total value of contracts subcontracted to SMEs during the period of the report
- i) Total value of contracts subcontracted to Social Enterprises during the period of the report.
- j) Total value of contracts subcontracted to Supported Businesses during the period of the report.
- k) Other community benefits that were fulfilled during the period of the report that do not fall into one of the preceding categories.

5. Fair Work and the real Living Wage

- a) Number of regulated contracts awarded during the reporting period where it was relevant to include a scored Fair Work First criterion.
- b) Total number of unique suppliers that have committed to pay the real Living Wage to persons involved in producing, providing or constructing the subject matter of regulated procurements; this number will include suppliers who are awarded onto a framework agreement and will also reflect those suppliers who are accredited as Living Wage employers.
- c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated contract during the period of the report; this number will include suppliers who are awarded onto a framework agreement.
- d) Number of unique suppliers signed up to the Scottish Business Pledge and were awarded a regulated contract during the period of the report; this number will include suppliers who are awarded onto a framework agreement.

6. Payment performance

- a) Total number of valid invoices received during the period of the report.
- b) The percentage of valid invoices received during the period of the report that were paid on time (for example, within the time period set out in the contract terms).
- c) Total number of regulated contracts awarded during the period of the report that contained a contract term requiring the prompt payment of invoices in public contract supply chains.
- d) Total number of concerns raised by sub-contractors within the timeframe covered by the report about timely payment of invoices relating to the supply chain of public contracts.

7. Supported businesses summary

- a) Total number of all regulated contracts that were awarded to supported businesses during the reporting period (this includes contracts reserved for supported businesses)
- b) Total amount of spend with supported businesses during the reporting period (through regulated and non-regulated contracts).
 - i) Total spend with supported businesses during the reporting period through regulated contracts (*including spend within the period on contracts placed before the period*).
 - ii) Total spend with supported businesses during the reporting period through non-regulated contracts (*including spend within the period on contracts placed before the period*).

8. Spend and savings summary

- a) Total amount of procurement spend during the reporting period.
- b) Total amount of procurement spend with SMEs during the reporting period.
- c) Total amount of procurement spend with Third Sector bodies during the reporting period.
- d) Percentage of total procurement spend during the reporting period that is through collaborative contracts.
- e) Total amount of cash savings that was targeted / forecast for the period of the report.
 - i) Total amount of cash savings that was forecast for the period of the report through Cat A (National) contracts.
 - ii) Total amount of cash savings that was forecast for the period of the report through Cat B (Sectoral) contracts.
 - iii) Total amount of cash savings that was forecast for the period of the report through Cat C contracts.
- f) Total amount of cash savings delivered for the period of the report.
 - i) Total amount of cash savings delivered during the period of the report through Cat A (National) contracts.

- ii) Total amount of cash savings delivered during the period of the report through Cat B (Sectoral) contracts.
- iii) Total amount of cash savings delivered during the period of the report through Cat C contracts.

9. Future regulated procurements

- a) Total number of all regulated contracts that are expected to commence in the next two financial years.
- b) Total estimated value of all regulated contracts that are expected to commence in the next two financial years.