



Job Title: Senior Finance Manager

Clyde Gateway is Scotland's largest and most ambitious urban regeneration company. We have a fantastic opportunity to join a multi-award-winning team in Glasgow creating great places where people want to live and work.

As Senior Finance Manager, you will get to use your skills and experience to support the social, economic, and place transformation of Clyde Gateway. This is a 12 month, full-time position (35 hours per week) with a salary range of £58,513 - £66,149 per annum depending on experience. Consideration will be given to part-time hours for the right candidate and encourage applications from those returning to the workplace. The successful candidate will enjoy a flexible working environment, generous annual leave, and an attractive defined benefit pension scheme.

Post Overview:

The post holder will work directly with the Head of Finance & Corporate Governance and will ultimately be responsible for the end-to-end finance function including financial control. As Senior Finance Manager you will play an important role in improving the financial operations and strategic decision making process of the group. Your primary responsibilities will include providing management information that informs key stakeholders and assists business decisions. Additionally, you will improve and implement robust financial controls, ensuring compliance and mitigating risk.

You'll be organised, flexible, willing to undertake a range of tasks, and comfortable engaging with internal and external stakeholders.

Key Tasks:

The post holder will support a wide range of finance activities and will work in an exciting and fast past environment.

- Support Head of Finance & Corporate Governance and Senior Management Team
- Manage the transactional finance team to ensure accurate and efficient processing of transactions.
- Oversee day-to-day operations.
- Collaborate with team members to meet deadlines and maintain high quality, financial data.
- Provide guidance and support for team members, fostering a positive and productive work environment and ensuring staff development
- Ensure compliance with financial policies, procedures, and regulatory requirements
- Collaborate with other departments to support cross-functional initiatives
- Continually review and audit internal procedures to ensure accuracy and reliance on systems and current processes but to also challenge and recommend efficiencies
- Support Head of Finance & Corporate Governance with complex commercial modelling and analysis
- Involved in year-end accounts preparation; producing statutory accounts in line with Charity SORP
- Direct budgeting, forecasting and long- and medium-term financial planning exercises
- Liaise with internal and external auditors
- Preparation of board papers



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Person Specification:

The post holder will have experience in a busy finance environment ideally in the public private, or not-for-profit sectors.

Essential Criteria:

- A minimum of five years' experience in a similar or related role
- Qualified CIMA/ACCA/CA
- Strong organisational skills with the ability to work to and meet deadlines
- Confident user of Excel and other accounting systems
- Strong communication skills; proven ability to interact with multiple stakeholders
- A self-starter with an ability to work independently

Desirable Criteria:

- Knowledge of Sage
- Experience of Charity SORP accounting

Application process:

All applications should take the form of an e-mail, with an accompanying CV, sent to:

finance@clydegateway.com

Closing date: Friday 19th April 2024